**Corrective Action Template:**

|  |  |  |
| --- | --- | --- |
|  | **CORRECTIVE ACTION**  | **Doc. No: QMS/CA/1****Issue No:****Rev. No:****Date:** |
| **Identification of Problem:** |
| **Correction/ Containment Action:** |
| **Why-Why Analysis** |
| **Why1** |  | **Ans.** |
| **Why2** |  | **Ans.** |
| **Why3** |  | **Ans.** |
| **Why4** |  | **Ans.** |
| **Why5** |  | **Ans.** |
| **RC(Root cause)** |  |
| **Action plan** |
| **Corrective Action** |  | **Target Date** |  | **Responsibility** |  |
| **Verification of Implemented Action plan:** |  | **Sig.** |