To

The Bank Manager of Jharkhand Gramin Bank, [mention here the branch location name].

(Subject: Application for Changing of Mobile Number against existing one)

Dear Sir,

With due respect and humble submission, I beg to state that I am [Mention Your Name].

I have an Account in Jharkhand Gramin Bank, [Mention Branch name], [Account Number],[Mobile Number], [Address]. My registered mobile number is not active. So hereby I am mentioning my Current Active Mobile Number i.e. [Mention here your current active mobile number] for being Changed.

Therefore, I shall be Very Grateful if you Change my Current Mobile Number against the Existing one.

Yours faithfully,

Name:

Address:

Mobile Number:

Account Number: